

# Selwyn College

## Graduate Accommodation Ballot 2016

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**PLEASE READ THIS DOCUMENT CAREFULLY: FAILURE TO MEET THE DEADLINES  
COULD PUT YOU AT A DISADVANTAGE IN THE BALLOT!**

The ballot for **graduate rooms** will take place in the MCRS from **2pm on Sunday, 19<sup>th</sup> June**. This document contains important information about the conduct of the ballot. Please read this document carefully and keep it in a safe place for future reference.

### ***Opting into the Ballot***

I have already received the forms from all graduate students seeking to opt in to the ballot. Using these forms, the ballot sequence will be drawn up based on eligibility.

Students who are not eligible to participate in this ballot may be entered in a Late Summer Ballot, depending upon room availability.

### ***The ballot***

The ballot is the method by which those students entitled to accommodation in College choose their rooms for the next academic year. A balloting sequence is determined by the Fellow for Rooms, and the first person on the list chooses a room, then the second and so on until everybody has chosen a room.

Incoming graduate students are entitled to their first year in College accommodation and this will be allocated independently.

**All documents relating to the ballot will be posted on the MCRS website: [www-mcr.sel.cam.ac.uk](http://www-mcr.sel.cam.ac.uk)**

### ***Graduate rooms available 2015-16***

Accommodation reserved for incoming graduate students (Michaelmas 2016):

- Cripps Court Staircase J (4-5, 10-11, 18-23), 10 rooms
- Cripps Court Staircase K (1-2, 6-7, 12-23), 16 rooms
- 21 West Road, 8 rooms
- 29 Grange Road, 11 rooms

Accommodation reserved for graduate students, years 2+:

- Cripps Court Staircase H (17-32), 16 rooms
- Cripps Court Staircase J (17), 1 room
- 23 Grange Road, 5 rooms
- 25 Grange Road, 8 rooms
- 31 Grange Road, 11 rooms
- 18 Fulbrooke Road, 5 rooms

This accounts for 45 rooms for incoming graduates and 46 rooms for graduates entering the ballot.

The full list of rooms available, including rent codes and prices will be available to view from the MCRS liaison officer and will also be posted in the MCRS. The facilities available vary from room to room and you should check these carefully.

### ***Eligibility for the ballot***

The following classes of graduate student are eligible for college accommodation:

- (1) Incoming graduate students for all subjects (except PGCE) are entitled to their first year in college accommodation. Rooms will be allocated by the Fellow for Rooms. 45 rooms have been set aside for this purpose.
- (2) Graduate students are entitled to a room in college while they are paying their university and college fees.

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### ***Opting to live out***

If you wish to live out of College in the next academic year, you need to obtain permission from your Tutor to do so.

Please note, though, that the College regards entering the ballot and selecting a room as a commitment on your part to occupy that room in the coming academic year. You will only be released from this obligation in exceptional circumstances and will be liable for up to a terms rent.

### ***Special cases***

If you believe that you have special requirements, which mean that you need a certain type of room or a room in a certain location, you should contact your Tutor as soon as possible. If your case is accepted, then you will be allocated a suitable room in advance of the ballot.

**Under no circumstances should you approach the Fellow for Rooms directly over the details of such special cases, your request must go *via* your Tutor.**

### ***Piano rooms***

Those studying Music will, if possible, be allocated a room with a piano. If you are in this category, please contact me as soon as possible.

### ***Order of the ballot***

The ballot will proceed in the following order:

- (1) Pre-allocation of rooms based on need as determined by the Graduate Tutor and Fellow for Rooms
- (2) Those who have been entitled to 1 previous ballot (normally current 2<sup>nd</sup> years)
- (3) Those who have been entitled to 2 previous ballots (normally current 3<sup>rd</sup> years, e.g. MPhil+PhD or MRes+PhD)
- (4) Those who are balloting for the first time (current 1<sup>st</sup> years)

### ***Late summer ballot***

During August, if there any rooms still available for next academic year, a 'late summer ballot' will be held. It should be understood that there is ***no guarantee*** that there will be any rooms available for such a ballot and you should not make your plans on the expectation that there will be. At that time of the year, it will be difficult to find accommodation elsewhere, so you are advised to make your arrangements well in advance.

The late summer ballot will proceed in the following order:

- (1) Those who have been entitled to 3 previous ballots (current 4th year)
- (2) Others graduate students who did not ballot in July
- (3) PGCE students

### ***Balloting in groups***

Those currently ***in their first year*** of College accommodation can opt to ballot in a group. Groups may have a maximum of six students, although a smaller number is advised.

Could students who wish to ballot in a group do so by completing form A and returning it to the Porter's Lodge by **22:00 on Thursday 9<sup>th</sup> June**. The list must be legible, give full names and be signed by all those concerned.

Opting to ballot in a group ***does not guarantee*** that all of the group can find adjacent rooms (in a hostel, for example), but it does increase the chance of this happening.

When it comes to the actual ballot, all members of a group can go into the balloting room together and combine their slots to allow a group decision to be made.

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You may only be part of one group.

### ***Ballot lists***

On **Friday 10<sup>th</sup> June**, a provisional ballot sequence will be posted in the MCRS.

It is vital that you check these lists to make sure that you have been entered. Please contact me (by EMAIL to [jm329@cam.ac.uk](mailto:jm329@cam.ac.uk)) **at once** if you notice any errors.

### ***Balloting procedure***

The actual selection of rooms will take place **from 2pm on Sunday, 19<sup>th</sup> June in the MCR**. You can authorise somebody else to make the selection on your behalf.

### ***Contacting the Fellow for Rooms***

Please note that if you have a special case to make you must do this *via* your Tutor, not via the Fellow for Rooms. If you have any other queries, please contact me by email: [jm329@cam.ac.uk](mailto:jm329@cam.ac.uk)

### ***MCRS liaison***

Please use [mcr-vicepresident@sel.cam.ac.uk](mailto:mcr-vicepresident@sel.cam.ac.uk) to contact the member of the MCRS Committee with responsibility for the ballot. The MCR representative should be your first port of call for advice.

### ***Summary of Key Dates***

- **Thursday 9<sup>th</sup> June: Submission of form indicating intention to ballot in a group**
- **Friday 10<sup>th</sup> June: Provisional ballot list posted in the MCR, plus full list of rooms, (including details on room sizes and prices)**
- **Friday 17th June: Final ballot list posted**
- **Sunday 19th June: Ballot**

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**FORM A: Application to ballot as a group**

Please add the names of the students who wish to ballot as a group. The first-named should be willing to act as the contact person for the whole group in the event of any queries. PLEASE PRINT CLEARLY

**This applies only to current first year students.**

**Only ONE copy of this form is needed.**

Surname	Initials	CRSid	Current year

**You must hand in this form in to the Porters' Lodge by 22:00 on  
Thursday 9<sup>th</sup> June**